



## Organizing a Lunch for Habitat Volunteers



- Contact the Volunteer Team ([volunteer@clevelandhabitat.org](mailto:volunteer@clevelandhabitat.org) or 216-429-1299 x226 or x227) with the date you would like to bring lunches to volunteers at least two weeks prior to the desired date.
- The Volunteer Team will consult the schedule and contact you to confirm a location and the number of volunteers to expect on site.
- Ensure that all individuals who will deliver lunches to the volunteer site have completed a Volunteer Registration Form and Liability Waiver.
- Bring completed registration forms, lunches, beverages, plates, napkins, and utensils to the assigned site by 11:45am.
- Check-in with Site Leader to sign-in and set up food to be served at 12pm.
- There may be times when a table/counter will not be available to set up lunches at a construction site. Lunch crews are encouraged to bring a portable table to the site with them to set up lunches if appropriate.

Greater Cleveland Habitat for Humanity | 2110 W. 110<sup>th</sup> Street, Cleveland, OH 44102  
p: 216-429-1299 f: 216-429-3629 | [www.clevelandhabitat.org](http://www.clevelandhabitat.org)